

SCOTTISH BORDERS COUNCIL
TWEEDDALE AREA FORUM

MINUTE of the MEETING of the
TWEEDDALE AREA FORUM held in the
Council Chamber, Council Offices, Rosetta
Road, Peebles on 11 September 2013 at
6.30 p.m.

Present:- Councillors W. Archibald, S. Bell, C. Bhatia, G. Garvie, G. Logan.
Community Councillors A. Campbell, G. Brown, R. Howard, C. Lewin, M.
MacIntosh, A. MacKenzie, W. Raine, A. Stewart, J. Taylor.

Apologies:- Community Councillors B. McCrow, G. Tulloch, Inspector M. Wynne.

In Attendance:- Sergeant S. Ross (Police Scotland), Passenger Transport Manager (C. Douglas),
Team Leader – Road Safety and Traffic Management (J. McQuillin), Assistant
Engineer (R. Yates), Principal Officer Strategic Transportation (G. Johnstone),
SB Local Area Manager (Tweeddale) (J. Hedley), Democratic Services Officer (K.
Mason).

Members of the Public:- 7.

ORDER OF BUSINESS

1. The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

POLICE SCOTLAND REPORT

2. Sergeant Ross advised that Inspector Wynne would be attending a meeting of the Royal Burgh of Peebles and District Community Council the following evening with Chief Inspector Clark to answer questions on policing in Peebles because of the rumours relating to Police Station closures. It was confirmed that a review was being undertaken in relation to traffic warden provision and front counter provision at Police Stations (basically the station assistant who covered the station front counter from 8.30 a.m. to 4.30 p.m.) There was no review of Peebles Police Station itself and Officers would remain to be posted there. Inspector Wynne had been accompanied by Chief Constable Stephen House on a foot patrol around the town centre of Peebles. The Chief Constable had offered the services of specialist departments based throughout Scotland to deal with rural thefts, and accordingly a small team of officers were working on these thefts with expert assistance. In referring to Community Council reports, Sergeant Ross explained there had been a corporate approach by Police Scotland and each Community Council would receive the same formatted report. It was based upon the Multi member ward plans and the priorities set out in them. It provided ward figures but some Community Councils wished to have their own community council breakdown. Inspector Wynne intended to send his report to all Community Councils in both wards (Tweeddale East and West) at the same time and approximately one week before each Community Council meeting the Community Officer would email Community Council secretaries with anything new of interest since the report had been issued.
3. Concern was expressed during the discussions about the opening hours of the Police Station and problems experienced when staff were not there to allow members of the public admittance to the Station. Community Councillor Stewart advised that Inspector Wynne had been provided with a list of questions which would be raised at the Community Council meeting the following evening and advised he would open discussions to members of the public in attendance. Community Councillor Campbell stated that Police Reports provided to his Community Council had been improved.

DECISION

NOTED the report.

MINUTE

4. There had been circulated copies of the Minute of the Meeting held on 24 June 2013.

DECISION

NOTED the Minute.

5. With reference to paragraph 3(d) of the Minute, the SB Local Area Manager explained that the ownership of the public toilet facilities at the Meldons had been handed back to Wemyss and March Estates. The Council accepted their responsibility to service the wheelie bins which they provided but they were not responsible for clearing the litter which was scattered in the area. The Chairman suggested that members of the community might like to take these issues on board and perhaps other sources of funding might be available to assist that.

DECISION

NOTED.

6. With reference to paragraph 3(a) of the Minute, the Chairman advised that West Linton Community Council had received an amended bill in the sum of £100 from Scottish Power in respect of the Christmas Lights.

DECISION

NOTED.

SUB-COMMITTEE MINUTES

7. The following Parking Sub-Committee Minutes had been circulated:- (a) 12 June 2013; (b) 24 July 2013 and (c) 8 August 2013.

DECISION

NOTED the Minutes.

RECOMMENDATIONS OF PARKING SUB-COMMITTEE – AMENDMENT TO PARKING CHARGES IN PEEBLES PAY AND DISPLAY CAR PARKS

8. There had been circulated copies of a report by the Director of Environment and Infrastructure proposing to amend the charges to Peebles Off-Street Traffic Regulations Order (TRO) to introduce an initial “free period” in all Peebles’ Pay and Display Car Parks. The report explained that on 6 March 2013 the Area Forum had considered a report on parking management in Peebles and decided to (i) continue investigation by undertaking a parking survey; and (ii) to form a sub group of the Tweeddale Area Forum and, in light of the findings of a parking survey, discuss the various options of and recommend a preferred option at a later meeting of the Tweeddale Area Forum. The Team Leader – Road Safety and Traffic Management explained that the sub-group had met on five occasions. The Chairman of the Sub-Committee, Councillor Bell, explained the remit of the Sub-Committee and advised that study, which had taken place, was not for the purpose of increased revenue but to ensure there was sufficient turnover in car parks to allow for visitor parking. The recommendations in the report were based on evidence. The Committee considered the recommendations as follows:

- (a) Greenside Car Park and Swimming Pool Car Park should have 4 hours free parking then charge on Monday to Saturday. The following charges are recommended based on the existing charges and removal of charges for first 4 hours:-
- | | |
|---------------|-------|
| up to 4 hours | Free |
| up to 5 hours | £1.60 |
| up to 6 hours | £1.80 |
| up to 7 hours | £2.20 |
| up to 8 hours | £2.40 |
| over 8 hours | £2.80 |

- (b) Edinburgh Road Car Park should have 2 hours free parking then charge on Saturday only. The following charges are recommended based on the existing charges and removal of charges for first 2 hours:-

up to 2 hours	Free
up to 3 hours	£0.90
up to 4 hours	£1.20
up to 5 hours	£1.60
up to 6 hours	£1.80
up to 7 hours	£2.20
up to 8 hours	£2.40
over 8 hours	£2.80

- (c) costs of £1100+VAT to facilitate the changes are met from net income from the Peebles Pay and Display Scheme
- (d) a one year operational trial period is undertaken to be combined with a consultation survey undertaken by the Environment & Infrastructure, Network Section; and
- (e) that the penalty charges should be amended to £40 or £20 for early payment.
- (f) with regard to buses using the Edinburgh Road Car Park 0-3 hours would be free with a penalty of £40 for any buses that exceeded the existing 3 hour limit; and
- (g) this is kept under review to ensure that this resolved the problem of extended parking by buses and that appropriate changes be made to the signage in the car parks.

9. The Chairman of the Sub-Committee recommended that the following additional recommendation be added:- (h) that appropriate signage be placed in all car parks detailing other car parking options which were available.
10. Mr Murdoch MacDonald, a member of the Sub-Committee advised he had discussed the recommendations with retailers and hoteliers in the town and had ascertained they were mainly supportive of them. There then followed detailed discussions relating to the recommendations, and whilst mainly supportive of the proposals, Members agreed that there be a period of public consultation following which the report would be brought back to the Tweeddale Area Forum at the next meeting.

DECISION

AGREED that the proposals together with the additional recommendation referred to in para 9 above be subject to public consultation to be undertaken by the Director of Environment and Infrastructure, and, the matter in light of that consultation, be further considered at the next meeting of the Area Forum on 27 November 2013.

INTRODUCTION OF TRAFFIC REGULATION ORDER FOR SCHOOL KEEP CLEAR ZIGZAG SIGNS

11. There had been circulated copies of a report by the Director of Environment and Infrastructure proposing to introduce a Traffic Regulation Order (TRO) to enable enforcement of existing school keep clear zigzag road markings throughout the area covered by the Tweeddale Area Forum. The report explained that on 25 November 2010, Scottish Borders Council unanimously approved Councillor Lackenby's motion:- *"That Scottish Borders Council move forward with a programme to include all school 'zigzag' markings in a Traffic Regulation Order thereby making clear to all road users when parking is restricted outside our Border schools."* There were a total of 5 lengths of road where school keep clear zigzag markings existed in the Tweeddale area and these were recommended to be subject to a Traffic Regulation Order prohibiting parking on Monday to Friday 8:00am to 4:00pm.

These lengths of road were adjacent to schools at:- Walkerburn Primary School, St Ronan's Primary School, Halyrude Primary School (2 lengths) and Broughton Primary School.

DECISION

APPROVED the Scottish Borders Council (School Keep Clear) (Traffic Regulation Order) 2013 to introduce prohibition of parking on Monday to Friday from 8:00am to 4:00pm on existing school keep clear markings in relation to:-

- (i) Caberston Road in Walkerburn;
- (ii) Craig Terrace in Innerleithen;
- (iii) Rosetta Road and Kingsland Square in Peebles; and
- (iv) adjacent to primary school in Peebles.

all as detailed in the plans attached in Appendix A to the report and the extracts from the relevant Draft Traffic Regulation Order (TRO) as detailed in Appendix B to the report.

PROVISION OF LOADING AND WAITING RESTRICTION, PEEBLES ROAD, WALKERBURN

12. There had been circulated copies of a report by the Director of Environment and Infrastructure presenting a proposal to amend the Scottish Borders (The County Council Of The County Of Peebles (Walkerburn) (Prohibition Of Waiting) Order 1975). The report explained that Scottish Borders Council had been made aware of continuing difficulties for residents and visitors egressing the private road servicing the three properties on the north side of Peebles Road, Walkerburn. The proposals sought to alleviate this by the introduction of a length of prohibition of loading/unloading and waiting opposite the affected access. A number of objections had been received opposing the proposed amendments.

DECISION

APPROVED the proposal to amend the Traffic Regulation Order (TRO) to provide a new section of prohibition of loading/unloading and waiting as per Option 3 included in Appendix A to the report.

OPEN QUESTIONS

13. (a) Ms Liz Johnstone, Peebles resident, referred to Police Scotland budget cuts and asked if Members were aware of closures and what could be done about this. Members were aware that there was to be a review of Police Station counter opening hours and they would do their utmost to defend any proposals to close Peebles Police Station. Councillor Garvie advised that the Chief Constable was being invited to attend a meeting of the full Council at which these questions would be posed to him.

DECISION NOTED.

- (b) Mr Ian Wilson, Peebles resident, explained that the residents of Dean Park, Peebles had problems parking their cars because some cars were parked in the area for days on end, despite there being parking spaces available within the Edinburgh Road Car Park, Peebles. Mr Wilson asked if consideration could be given to designating the Dean Park area as a residents' parking zone.

DECISION

AGREED that the two local members, Councillors Archibald and Bhatia, and the Royal Burgh of Peebles and District Community Council investigate this request and report to a future meeting of the Area Forum.

COMMUNITY COUNCIL SPOTLIGHT

14. (a) Community Councillor Lewin referred to a short hill in Broughton which had been put into the Council's second gritting phase. He expressed concern because when it was dark drivers were unable to assess the road conditions in winter and he asked if other Community Councillors had similar issues with side roads adjoining main roads. There was no response.

**DECISION
NOTED.**

- (b) Community Councillor MacKenzie sought clarification on cut backs in the West Linton area in relation to grass cutting and planting of flower beds. The SB Local Area Manager advised that maintenance of open spaces would be dealt with as at present until the Council decided otherwise. There were no proposals at the moment although it was likely that changes would have to be identified, in the next round of budget meetings, for savings to be made. He referred to the voluntary work carried out by members of "Bonnie Peebles" in planting and upkeeping some flower beds in Peebles which the Council no longer maintained. Community Councils would be consulted regarding proposed changes.

**DECISION
NOTED.**

- (c) Community Councillor Stewart expressed concern at the poor attendance of the public at the Area Forum. It was generally agreed that unless there was an item of business which would pull in the crowds to these meetings, it would not matter how much publicity was given. Community Councillors were aware of their responsibility to make details of the meetings known.

**DECISION
NOTED.**

- (d) Community Councillor Brown queried whether any progress had been made in drawing up a management system to operate the B7062 Peebles – Cardrona – Traquair – Innerleithen road when the A72 Peebles – Innerleithen road had to be closed owing to landslips, accidents etc. The Principal Officer Strategic Transportation advised that a management plan was in place. Members asked that the Principal Officer Strategic Transportation attend the next meeting of the Forum to present an update on that management plan.

**DECISION
AGREED that the Principal Officer Strategy Transportation would attend the next meeting of the Area Forum to present an update on the management plan for use of the B7062 Peebles- Cardrona – Traquair - Innerleithen Road when the A72 was closed owing to landslips, accidents etc.**

PRESENTATION – PASSENGER TRANSPORT MANAGER

15. The Passenger Transport Manager advised that the Council was liaising with representatives from First Bus about the bus services provided in Peebles. He explained that it was difficult to set up a bus network because certain housing developments could not be linked. It was noted during the discussions that the right balance needed to be found. A request was made that provision of bus service be looked at for the Glen Crescent area. In regard to the Kittlegairy housing development it was noted that the road required to be adopted before it could be used as a bus route.

**DECISION
NOTED.**

SUPERFAST BROADBAND

16. The Chairman advised that the details of the new Broadband roll-out would only become clear after BT had carried out their detailed technical surveys. These would only start to be completed early next year (2014). There would be a rolling programme of surveys across Scotland and across multiple phases of delivery. Accordingly different parts of local authority areas would move forward in different phases. The Council would work with BT to get that information out to localities when it became available. Area Forums would be one of the vehicles which the Council would use to help get information out to communities.

DECISION

NOTED the position.

DALATHO CRESCENT, PEEBLES – FLOODING

17. The Assistant Neighbourhood Area Manager referred to concerns raised by local residents of Dalatho Crescent, Peebles regarding localised flooding on the road in the Crescent during periods of wet weather and advised that Scottish Borders Council had successfully repaired two roadside drainage gullies in the area. The repairs appeared to have been effective with no significant local flooding recurring since the repairs.

DECISION

NOTED.

PRESENTATION – TWEED WHEELS

18. Graham Lumb, Area Manager, The Bridge gave a presentation on Community Transport provided by that organisation. He explained their mission was to encourage and support the growth of Scottish Borders community activity through the development of a high quality, dynamic and effective voluntary and community sector which focussed on improving the quality of life for all Scottish Borders citizens. There were three accessible community transport services in the borders, namely – Tweed Wheels – Tweeddale; Teviot Wheels – Cheviot and Teviot and Liddesdale; and Gala Wheels – Central Borders. Tweed Wheels had two accessible vehicles, namely a community 15 seater minibus and a community car. The service helped individuals with mobility needs and community groups. The costs per mile for the community car and community minibus were 55p and 85p respectively. There was a social car scheme subsidy for eligible individual clients and eligible journeys and a subsidy of 25p per mile provided by Scottish Borders Council and administered by The Bridge, reduced the cost to 30p per mile for the first 60 miles of each journey. Volunteer drivers had worked for 1,064 hours from April – July 2013. The Borders Community Transport Network brought all the local community transport providers together for integrated support and joint action. It was further noted that there had been an increase in demand of 26% when comparing figures over the past 3 years for April – July. Concerns were expressed in relation to the cap on annual Social Car Scheme subsidy allocation, the non use of the concessionary bus pass, increasing fuel costs, increasing demands, and the need for more vehicles and volunteer drivers.

DECISION

NOTED and THANKED Mr Lumb for his interesting and informative presentation.

PROPOSED SECOND BRIDGE FOR PEEBLES

19. The Principal Officer Strategic Transportation referred to the proposals for a second bridge over the River Tweed in Peebles and advised a consultation would take place in two stages with a workshop being held in early October 2013. Selected groups invited to the consultation exercise would include local members, community councillors etc. and Presentations would be given by Scottish Borders Council and consultants taking into account potential structures and key issues. This would be followed by groups taking part in round the table discussions concluding with a feedback session. The session was scheduled to take place between 5.30 p.m. and 9.00 p.m. Thereafter an electronic questionnaire on the proposals would be available on the Council's website for the public to

download and return to the Council. Questionnaires would also be made available at Contact Centres and Libraries. A suggestion was made that information relating to the Questionnaire be published in "Peebles Life".

20. Councillor Bhatia referred to traffic counters in place and asked for information on the reasons for this and where they were located. The Principal Officer Strategic Transportation advised that because planning were carrying out an ongoing survey on the existing use of Tweed Bridge there was no need for counters to be placed there. He would liaise with the Traffic Section to ascertain the purpose and locations of the counters and report back to the next meeting of the Forum

DECISION

- (a) **NOTED the position.**
(b) **AGREED that the Principal Officer Strategic Transportation would liaise with the Traffic Section and report back to the next meeting on the purpose and locations of the counters.**

DATE OF NEXT MEETING

21. The next meeting was scheduled to be held on Wednesday, 27 November 2013.

DECISION

NOTED that the next meeting of the Tweeddale Area Forum would be held on Wednesday 27 November 2013 – venue to be confirmed.

The meeting concluded at 8.40 p.m.

**RESULTS OF CONSULTATION ON PROPOSED AMENDMENT TO
PARKING CHARGES IN PEEBLES PAY AND DISPLAY CAR
PARKS**

Report by Director of Environment and Infrastructure

TWEEDDALE AREA FORUM

27 November 2013

1 PURPOSE AND SUMMARY

- 1.1 **This report is a continuation from Tweeddale Area Forum meeting of 11 September 2013 on proposals to amend the charges to Peebles' Pay and Display car parks. The report includes the results of consultation which was requested by Tweeddale Area Forum prior to any decision being made.**
- 1.2 On 6 March 2013, on the subject of a report on parking management in Peebles by the Director of Environment and Infrastructure, Tweeddale Area Forum:-
- (a) **NOTED** the various options available to control off-street parking
 - (b) **DECIDED:-**
 - (i) to continue investigation by undertaking a parking survey; and
 - (ii) to form a sub-group of the Tweeddale Area Forum and, in light of the findings of a parking survey, discuss the various options and recommend a preferred option at a later meeting of the Tweeddale Area Forum.
 - (c) **AGREED** that Councillors Bell, Buckingham, Logan and Community Councillor Stewart be appointed to form the sub-group.
- 1.3 The sub-group met on five occasions between 14 March and 8 August 2013 and their recommendations were that the Tweeddale Area Forum approve the recommendations as summarised in 2.1 below at their meeting of 11 September 2013
- 1.4 On 11 September 2013, Tweeddale Area Forum agreed that any decision on the recommendations in the report should to be informed by consideration of results of consultation with a number of local bodies and the general public.

2 RECOMMENDATIONS

2.1 I recommend that the Tweeddale Area Forum considers the responses to the Consultation and decides if the following recommendations as made to the Tweeddale Area Forum on 11 September 2013 should now be approved:-

- (a) Greenside Car Park and Swimming Pool Car Park should have 4 hours free parking then charge on Monday to Saturday. The following charges are recommended based on the existing charges and removal of charges for first 4 hours:-**

up to 4 hours	Free
up to 5 hours	£1.60
up to 6 hours	£1.80
up to 7 hours	£2.20
up to 8 hours	£2.40
over 8 hours	£2.80

- (b) Edinburgh Road Car Park should have 2 hours free parking then charge on Saturday only. The following charges are recommended based on the existing charges and removal of charges for first 2 hours:-**

up to 2 hours	Free
up to 3 hours	£0.90
up to 4 hours	£1.20
up to 5 hours	£1.60
up to 6 hours	£1.80
up to 7 hours	£2.20
up to 8 hours	£2.40
over 8 hours	£2.80

- (c) costs of £600+VAT to facilitate the changes are met from net income from the Peebles Pay and Display Scheme**
- (d) a one year operational trial period is undertaken to be combined with a consultation survey undertaken by Environment & Infrastructure, Network Section; and**
- (e) that the penalty charges should be amended to £40 or £20 for early payment.**
- (f) with regard to buses using the Edinburgh Road Car Park, 0-3 hours would be free with a penalty of £40 for any buses that exceeded the 3 hour limit; and**
- (g) this is kept under review to ensure that this resolved the problem of extended parking by buses.**
- (h) that appropriate changes be made to the signage in the car parks.**

3 BACKGROUND

3.1 On 6 March 2013, Tweeddale Area Forum:-

- noted the various options available to control off-street parking
- agreed to continue investigation by undertaking a parking survey
- agreed to form a sub-group of the Tweeddale Area Forum discuss the various options and recommend a preferred option at a later meeting of the Tweeddale Area Forum; and
- agreed that Councillors Bell, Buckingham, Logan and Community Councillor Stewart be appointed to form the sub-group.

3.2 The sub-group met on five occasions between 14 March and 8 August 2013 and their recommendations were that the Tweeddale Area Forum approve the recommendations, as summarised in 2.1 above, at their meeting of 11 September.

3.3 On 11 September 2013, Tweeddale Area Forum agreed that any decision on the recommendations in the report should be informed by consideration of results of consultation with a number of local bodies and the general public.

4 CONSULTATION WITH LOCAL BODIES AND GENERAL PUBLIC

4.1 On 1 October 2013, consultation documents were issued to the following:-

Peebles Community Council

Peebles Civic Society; and

Borders Sport and Leisure Trust

The consultation documents were based on the report by the Director of Environment and Infrastructure as presented to Tweeddale Area Forum on 11 September 2013 and responses were requested by 18 October 2013.

4.2 A press release was issued and this also indicated that the consultation documents were available on Scottish Borders Council's website.

4.3 Following a request from the Chairman of Peebles Community Council, the Team Leader, Traffic Management and Road Safety attended the Community Council meeting of 10 October 2013 to give guidance on the proposals.

4.4 A summary of responses to the consultation are included in Appendix A.

4.5 In addition to responses from the formal consultation, a number of comments were made prior to this and these are summarised in Appendix B.

4.6 Members of the parking sub-group have been provided with the full text of all consultation responses as well as those made prior to consultation.

5 IMPLICATIONS

5.1 Financial

- (a) The costs of changing machine software and associated signing are in the region of £600. These costs would be met by surplus from the existing Peebles Pay Parking Scheme.
- (b) The costs of advertising any charges are in the region of £300. These costs would be met by surplus from the existing Peebles Pay Parking Scheme.
- (c) There is likely to be a reduction in future net income as a result of these proposals. This reduction is difficult to quantify but it is not anticipated that it will impact as much as to result in a net loss.

5.2 Risks

The risks of not proceeding with the recommendations are:-

- (a) that pressure on on-street space continues to be a problem on weekdays in the Greenside area and on Saturdays in on-street areas close to Edinburgh Road car park and in Kingsmeadows car park.
- (b) that surplus income from the Peebles Pay and Display Scheme is reduced and therefore less funds are available for local improvement schemes.

The risks of proceeding with the recommendations are:-

- (c) reduced surplus income or Peebles Pay Parking Scheme operates at a loss

5.3 Equalities

An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications.

5.4 Acting Sustainably

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

5.5 Carbon Management

There are no significant effects on carbon emissions arising from the proposals contained in this report.

5.6 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

5 CONSULTATION

- 5.1 The Chief Financial Officer, the Head of Corporate Governance, the Head of Strategic Policy, the Head of Audit and Risk, the HR Manager and the Clerk to the Council have been consulted and their comments have been incorporated into the report.

Approved by

Director of Environment & Infrastructure Signature

Author(s)

Name	Designation and Contact Number
Jim McQuillin	Team Leader – Road Safety & Traffic Management Tel No 01835 825139

Background Papers: None

Previous Minute Reference:

Tweeddale Area Forum	06/03/2013
Peebles Parking sub-group	14/03/2013
Peebles Parking sub-group	25/04/2013
Peebles Parking sub-group	12/06/2013
Peebles Parking sub-group	24/07/2013
Peebles Parking sub-group	08/08/2013
Tweeddale Area Forum	11/09/2013

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Contact us at Jacqueline Whitelaw, Environment and Infrastructure, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email eitranslationrequest@scotborders.gov.uk.

Appendix A- Consultation Responses

Responses to Letter:-

Peebles Community Council – *Nil*

Peebles Civic Society – *Nil*

Borders Sport and Leisure Trust - *Nil*

Responses from general public from press release and publication on Scottish Borders Council's website:-

Approve of the 4 hrs free parking at Greenside and Swimming Pool - 1 comment

How is this to be policed? - 1 comment

Concern that Police Traffic Wardens to be withdrawn - 3 comments

Why has no consideration been given to the system of "clocks" used in many towns? - 1 comment

Kingsmeadows must remain free at all times – 1 comment

The proposals have the aim, which is fine, to improve the usage of the town car parks particularly for visitors – 1 comment

The proposals are complex - 3 comments

Perhaps addressing the cost of public transport would be better than tinkering with parking charges? – 1 comment

More accessible public transport would allow commuters to leave their cars at home, thus freeing up the car parks for visitors and eliminating the need for charges at all – 1 comment

Residents of Greenside anticipate problems of parking on-street - 4 comments

If parking does have to be paid for I will not be coming in to Peebles as often - 1 comment

Think that it is the shop owners who will lose out – 1 comment

Existing regulations do not need altering as they are seen to work with few problems and are easier to enforce – 1 comment

Proposals will need extra enforcement – 1 comment

Before altering the existing regulations, enforce the existing on-street and off-street parking so the real situation can be determined – 1 comment

Enforcement of existing regulations is a joke especially with the on-street parking – 1 comment

No proposal to enforce existing or proposed regulations so they too would become a joke – 1 comment

Greenside car park needs extending – 1 comment

It is disappointing that this consultation is only available on line as it discriminates against those who choose not to have online access, or cannot get it – 1 comment

A wider investigation of traffic and parking management is needed – 1 comment

Parking on pavements, parking on junctions or too close to junctions and parking on roads too narrow forcing passing traffic to drive on pavements are regular occurrences – 1 comment

Appendix B- Comments Received prior to Consultation

Saturday's charges in Edinburgh Road car park should be applied to Thursdays as well to reduce long stay parking on market day- 1 comment

Concern that Pay parking will cause problems for Old Town including Elcho Street residents – 1 comment

SB LOCAL SMALL SCHEMES AND PAY AND DISPLAY PARKING

Report by Director of Environment & Infrastructure

TWEEDDALE AREA FORUM

27 NOVEMBER 2013

1 PURPOSE AND SUMMARY

1.1 **This report seeks approval for the proposed new SB Local small schemes for Tweeddale Area Forum and Members approval of the proposals for agreeing and monitoring of pay and display parking income and expenditure in future.**

1.2 The following schemes are being proposed for consideration by the Tweeddale Members to receive funding support:-

Dropped Footpath Accesses in Peebles and Clovenfords	£4,805
Replacement of Street nameplates in Tweeddale	£2,000
Red Lion House, West Linton	£ 650
Surface repairs to seating area, Ushers Wynd, Northgate Peebles	£1,000
Repair/refurbishment to Dr Yuill Monument, West Linton	£ 450

1.3 Pay & Display revenue

Members will note that Councillor Parker's motion in relation to extending the use of funding raised from pay and display parking was passed by Council on 31 October 2013

Motion

"Scottish Borders Council agrees to extend the criteria governing the use of the funding raised from off street pay parking, in the towns where off street pay parking exists, to include initiatives that would promote and support local businesses and town centres."

The following process is proposed for the control and reporting of this spending:

- Ward Members will agree, with officers, the schemes to be taken forward
- These proposals will be included in the Small Schemes report for the relevant areas

2 RECOMMENDATIONS

2.1 I recommend that the Tweeddale Area Forum agrees:

- (a) the process for reporting off street pay and display parking revenue spending as follows:-**
 - (i) Ward Members will agree, with officers, the schemes to be taken forward**
 - (ii) These proposals will be included in the Small Schemes report for Tweeddale, including monitoring their delivery.**

- (b) the following new SB Local small schemes for implementation:-**
 - (i) the installation of drop accesses to footpaths at Whitchwood Crescent, Glen Road, Dukehaugh and Kingsmuir Crescent in Peebles and Meigle Row in Clovenfords. 4,805**
 - (ii) the replacement of various street nameplates in Clovenfords, Eddleston, West Linton, Innerleithen, Cardrona and Walkerburn. £2,000**
 - (iii) the installation of a rosender drain and a threshold stone at the doorstep of the Red Lion House West Linton. £ 650**
 - (iv) repairs to the seating area at Ushers Wynd, Northgate Peebles. £1,000**
 - (v) repairs to the Dr Yuill Monument, West Linton. £ 450**

- (c) agrees to delegate authority to the Director of Environment and Infrastructure to allocate the remaining funds for the current financial year to small schemes, subject to consultation with and approval by all six Members of the Tweeddale Area Forum through email.**

3 BACKGROUND

- 3.1 Elected Members, Community Councils and members of the public can propose small scale enhancement projects within the Tweeddale area and seek funding for those projects via SBlocal Small Schemes.
- 3.2 Elected Members and Community councils as well as Members of the public can request support via the Neighbourhood Manager for Tweeddale directly or by contacting Neighbourhood Operations via the Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Environment and Infrastructure, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.
- 3.3 During 2012-13 SBLocal Small schemes delivered 19 improvement projects within the Tweeddale utilising the total available budget of £34,702.
- 3.4 To date Members of Tweeddale Area Forum approved 12 projects totalling £23,251 at the June meeting of the Area Forum, progress against each of these projects is detailed in Appendix One.
- 3.5 Pay & Display revenue

Members will note that Councillor Parker's motion in relation to extending the use of funding raised from pay and display parking was passed by Council on 31 October 2013

Motion

"Scottish Borders Council agrees to extend the criteria governing the use of the funding raised from off street pay parking, in the towns where off street pay parking exists, to include initiatives that would promote and support local businesses and town centres."

- 3.6 The following existing four processes were agreed by Executive on 28 April 2009:-
 - (a) That draft proposals for how net income would be invested would be developed by officers in consultation with the Members in whose Ward the car park lay (in whole or in part);
 - (b) Investment proposals would be allocated to road and environmental improvements;
 - (c) Investment of net income from each car park would be targeted within the town, village or settlement boundary in which it lay; and
 - (d) Investment proposals and any subsequent amendments would be subject to formal approval by the relevant Area Committee.

The acceptance of this motion will therefore amend point (b) to read as follows:-

- (b) Investment proposals would be allocated to road and environmental improvements and support local businesses and town centres.

3.7 The following process is proposed for the control and reporting of this spending:

- Ward Members will agree, with officers, the schemes to be taken forward
- These proposals will be included in the Small Schemes report for the relevant areas

4 PROPOSALS

- 4.1 (Tweeddale East & West) – Following requests from elected Members, and members of the public for dropped footpath accesses to be installed at the following locations; Witchwood Crescent, Glen Road, Dukehaugh and Kingsmuir Drive all in Peebles and Meigle Row in Clovenfords. £4,805 is being request to facilitate the delivery of these installations.
- 4.2 (Tweeddale East & West) - After a recent survey of street nameplates in Eddleston, West Linton, Innerleithen, Walkerburn and Clovenfords, it was found that approximately twenty (20 no.) street nameplates require replacement. Funding is requested to the value of £2,000.
- 4.3 (Tweeddale West) – In response to a localised household flooding issue in West Linton funding is requested to replace the doorway threshold stone and install a short rosander drain to channel water across the Public footpath, away from the front of the houses. Costs £650
- 4.4 (Tweeddale West) - Colleagues from Property maintenance are seeking match funding to facilitate a repair and refurbishment to the Dr Yuill Monument in West Linton, this follows numerous request from members of the public in West Linton. Cost £450
- 4.5 (Tweeddale West) The area known as Ushers Wynd in Peebles, requires refurbishment to repair the sunken ground. Colleagues from the Property maintenance section are seeking a contribution towards this repair/refurbishment. Cost £1,000

5 IMPLICATIONS

5.1 Financial

A revenue budget of £34,702 is available for small schemes in the Tweeddale area for 2013/14. The proposed projects contained within the report total £8905. Should all of the projects receive approval then there is adequate budget available to resource their delivery leaving a balance of £2,896 for the remainder of year 2013-14.

- 5.2 Some schemes remain to be complete and as all contracts are re-measurable, quantities and values are subject to fluctuation. As such it is not advisable to allocate the remaining budget at this time until final costs are known later in the year.

5.3 Risk and Mitigations

SB Local small schemes budget is used to deliver projects that would otherwise not necessarily be delivered using other revenue budgets. They are not risk based projects and therefore no risks arise from their non delivery. However, as the money is allocated to be used within the Tweeddale area, should it not be fully utilised then the area is not benefitting fully.

Measures to ensure that Tweeddale area benefits from the funding include bringing timely reports seeking approval for funding projects to the Tweeddale Area Forum, engaging with Community Councils and responding as positively as possible to enquiries from members of the public on requests for help which would otherwise remain undelivered.

5.4 **Equalities**

The proposals within this report have no adverse impact on any of the equality groups - race, disability, age, sexual orientation, religion/belief, health or poverty groups.

5.5 **Acting Sustainably**

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in section 4 of this report.

5.6 **Carbon Management**

There are no significant effects anticipated on carbon emissions to the Council by delivering the proposals in section 4.

5.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes which are required to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals in this report.

6 **CONSULTATION**

- 6.1 The Chief Financial Officer, the Head of Corporate Governance, the Head of Strategic Policy, the Head of Audit and Risk, the HR Manager and the Clerk to the Council have been consulted and their comments have been incorporated into the report.

Approved by

Director of Environment and Infrastructure Signature

Author(s)

Name	Designation and Contact Number
Jason Hedley	SB Local Area Manager (Tweeddale) 01835 824000 Ext 8037

Background Papers: SBLocal Small Schemes Tweeddale Area forum June 2013

Previous Minute Reference: Tweeddale Area Forum June 24th 2013, item 13 &14

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Environment and Infrastructure, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email eittranslationrequest@scotborders.gov.uk.

APPENDIX A

Date	Scheme	Estimate (£)	Final Cost	Current Up-date
June	Lyne Station Cycleway	5,000.00	5,000	Complete
June	Victoria Park Innerleithen	3,500.00	3,500	In progress
June	Millbank Road, Clovenfords, The Luggie	520.00	520	Paid to Community Council
June	General, Clovenfords, Floral Displays	372.00	372	Paid to Community Council
June	Millennium Footbridge, West Linton	4,500.00	4,500	Rip rap completed, wood treatment pending
June	White Footbridge, West Linton	2,000.00		Interim repairs completed, refurb in March
June	Burnside, Footpath works, Eddleston	3,144.00	1576.59	Completed
June	Provost Melrose, Peebles	500.00	500	Paid to SBHA works complete
June	The Strand, Innerleithen	1,500.00	1500	Paid to SBHA works complete
June	Old A 703, Eddleston	915.00		Not Started
June	Broughton, Bollard/sign	950.00		Not started, will be done with works at Derva Road
		22,901		
		34,702		
		11,801		

OPEN AIR MARKET, EDINBURGH ROAD CAR PARK, PEEBLES

Report by Chief Executive

TWEEDDALE AREA FORUM

27th November 2013

1 PURPOSE AND SUMMARY

- 1.1 **This report gives an update on the Peebles open air market which is held each Thursday in the Edinburgh Road Car Park, Peebles and seeks approval to advertise and let the site for a five year period.**
- 1.2 The previous lease holder of the market site, Mohammed Fahim, was declared bankrupt in March 2013. As a result of the bankruptcy his lease was automatically terminated and since April Scottish Borders Council has collected the rent direct from the stall holders.
- 1.3 The Edinburgh Road Car Park site is considered the most appropriate location in Peebles for the market.
- 1.4 A new tenant of the market site will ensure the proper running of the market and pay a regular rent to Scottish Borders Council.

2 RECOMMENDATIONS

- 2.1 **I recommend that the Tweeddale Area Forum gives approval for Scottish Borders Council Estates Manager to advertise and agree a five year let of the market site at the Edinburgh Road Car Park, Peebles on terms to be agreed by the Estates Manager.**

3 BACKGROUND & PROPOSALS

- 3.1 The Edinburgh Road Car Park has been used as a site for an open air market for at least 25 years and although much smaller than previously, the market is still active each Thursday with around 10 regular stall holders.
- 3.2 The lease of the market site was advertised in 2008 when Mohammad Fahim was successful in securing a three year lease.
- 3.3 The lease holder is responsible for ensuring the site is kept clean and tidy, arranging a market trader's licence, arranging insurance and paying a rent to the Council.
- 3.4 In March 2013 Mr Fahim was declared bankrupt and his lease was therefore automatically terminated. Since April 2013 the Council have taken on the role of market operator including the collection of rent direct from the stallholders however it is appreciated that this is not a long term solution as there is no-one on site each week to be responsible for the running and promotion of the market.
- 3.5 Other sites in Peebles have been considered for the market but none of the streets or car parks have the space and availability to host a market.
- 3.6 Some of the stall holders have expressed an interest in taking a lease and running the market at Edinburgh Road Car Park.
- 3.7 The proposed area for lease is the same as is currently used each Thursday (see attached plan with the area outlined and hatched in red).

4 IMPLICATIONS

4.1 Financial

The previous tenant, Mr Fahim, was often in arrears with rental payments and the Council are still seeking repayment from Mr Fahim although it may become a bad debt if it is unrecoverable. Since April 2013 the rent collected by the Council has averaged £325 per week, however, the current arrangements for the collection of this rent are not cost effective in terms of staff time and resources.

A new tenant will pay a regular rent under standard Council terms e.g. direct debit in advance, without the costs involved in Council staff collected direct from the stall holders. References and credit checks will be carried out on any potential new tenant.

4.2 Risk and Mitigations

There is a risk that not finding a new operator of the market and a new tenant of the site will result in the demise of the Peebles market due to a lack of management and promoting.

4.3 Equalities

There are no adverse equality implications.

4.4 Acting Sustainably

There are no effects on sustainability.

4.5 Carbon Management

There are no effects on carbon.

4.6 Rural Proofing

None as there is no change of policy or strategy.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made.

5 CONSULTATION

5.1 The Chief Financial Officer, Clerk to the Council, Head of Audit & Risk, Head of Strategic Policy, Property Manager and Head of Corporate Governance have been consulted and their comments have been incorporated into the report. The market site was also discussed at the Peebles Parking Sub-group on 8th August 2013.

Approved by

Chief Executive

Signature

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Author

Name	Designation and Contact Number
James Morison	Estates Surveyor, Property & Facilities 01835 824000

Background Papers: None

Previous Minute Reference: None

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. James Morison can also give information on other language translations as well as providing additional copies.

Contact us at James Morison, Estate Management, Scottish Borders Council. 01835 824000 Ext 5295.

SCOTTISH BORDERS COUNCIL - TWEEDDALE AREA
PUBLIC HOLIDAYS 2014

	<u>PEEBLES AREA</u>	<u>INNERLEITHEN AND WALKERBURN</u>
NEW YEAR 2014	WEDNESDAY 1 JANUARY THURSDAY 2 JANUARY	WEDNESDAY 1 JANUARY THURSDAY 2 JANUARY
SPRING HOLIDAY	MONDAY 7 APRIL	MONDAY 7 APRIL
MAY DAY	MONDAY 5 MAY (EXCEPT FOR SHOPS WHICH WILL TAKE 12 MAY TO AVOID CONFLICT WITH THE EDINBURGH AND GLASGOW HOLIDAYS)	MONDAY 5 MAY (EXCEPT FOR SHOPS WHICH WILL TAKE 12 MAY TO AVOID CONFLICT WITH THE EDINBURGH AND GLASGOW HOLIDAYS)
VICTORIA DAY	MONDAY 2 JUNE	MONDAY 2 JUNE
BELTANE	SATURDAY 21 JUNE	
ST RONAN'S DAY		SATURDAY 19 JULY
TRADES' HOLIDAY	SATURDAY 2 AUGUST TO SATURDAY 16 AUGUST	SATURDAY 2 AUGUST TO SATURDAY 16 AUGUST
SHOP HOLIDAY	MONDAY 4 AUGUST	MONDAY 4 AUGUST
ST ANDREW'S DAY	MONDAY 1 DECEMBER	MONDAY 1 DECEMBER
CHRISTMAS	THURSDAY 25 AND FRIDAY 26 DECEMBER	THURSDAY 25 AND FRIDAY 26 DECEMBER
	<u>Glasgow</u>	<u>Edinburgh</u>
New Year 2014	Wednesday 1 and Thursday 2 January	Wednesday 1 and Thursday 2 January
Spring Holiday		Monday 14 April
Easter	Monday 21 April	Friday 18 April and Monday 21 April
May Day	Monday 5 May	Monday 5 May
Victoria Day		Monday 19 May
Spring Holiday	Monday 26 May	
Trades' Holiday	Commence Saturday 19 July	Commence Saturday 5 July
Autumn Holiday	Monday 29 September	Monday 15 September
Christmas	Thursday 25 and Friday 26 December	Thursday 25 and Friday 26 December